



Dear Patient,

On behalf of Augusta Health Outpatient Therapy, welcome. We hope that this will be a great experience for you. Your first visit will primarily be an evaluation of your current level of function. During this visit you and your therapist will develop treatment goals and a plan of care, including the number of treatment sessions he or she recommends for you to participate in therapy.

In order for you to get the most out of your therapy experience we ask that you please:

- ❖ Communicate with your therapist about any issue or concern you may have, so that we can address it appropriately and promptly.
- ❖ Be faithful with attending your sessions. Your consistent participation with therapy is essential to improve your condition.
- ❖ If you need to cancel an appointment, please call as soon as you can prior to your scheduled treatment time. We ask that you give us at least 24 hours' notice.
- ❖ Our No Show/No Call policy is if you fail to show up for two (2) scheduled appointments, or do not call to inform the clinic of your absence, you will automatically be discontinued from therapy services. This allows us to have available slots to best serve all of our patients.
- ❖ Arriving more than 10 minutes after your scheduled appointment time may count as a No Show, and may cause you to miss your treatment session for that discipline. If you think you will be more than 10 minutes late, please call so we can get you re-scheduled.
- ❖ If you have not been seen within thirty (30) days from you last visit you will be eligible for discharge.
- ❖ Be aware that your provider will be notified of your discharge from Therapy Services and a new prescription referral from your provider will be needed to restart therapy.

Thank you in advance for choosing Augusta Health Outpatient Therapy as your provider.

Sincerely,

Augusta Health Outpatient Therapy Services Staff

I have read the above information and understand that a copy is available if I request one.

Patient Signature

Date